



CONSTITUTION

Adopted on February 5, 2020

Amended on April 13, 2026



TigerLive Entertainment Constitution

Adopted on February 5, 2020

Amended on February 2, 2026

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Article I: Name and Affiliation

Section 1: Name

The name of this organization shall be TigerLive Entertainment, whose office is Surrine Hall, Room 310, Clemson, SC 29634.

Section 2: Affiliation

TigerLive Entertainment is affiliated with student programs under the Center for Student Leadership & Engagement in the Division of Student Affairs at Clemson University.

Article II: Mission Statement

TigerLive Entertainment provides entertainment through student-programmed events that enrich the experience of the diverse and ever-changing Clemson community. TigerLive Entertainment creates a sense of belonging for Clemson students and builds campus pride in a welcoming and accessible environment. Members attain a level of professional excellence and community.

Article III: Membership

Section 1: Membership Eligibility

Any undergraduate or bridge student at Clemson University is eligible to join TigerLive Entertainment. Membership is open to all students regardless of race, gender identity, color, religion, sexual orientation, national origin, physical or mental disability, or age.

Section 2: General Membership Requirements:

In order to retain membership in TigerLive Entertainment, the executive board will set the attendance expectation at the beginning of each year. The requirements below are general guidelines when creating the standard:

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1. All members must attend at least 80% of all general body meetings. If you cannot attend, members must notify a member of the Vice President.
 - a. There will be a 10-minute grace period for being late for a meeting. If you are expected to be late, then you must contact the Vice President within 24 hours of the meeting. If this is consistent, then an unexcused absence may be given out.
2. Members must attend any event for which they were on the planning committee. If a member cannot attend, they must notify a member of the board 24 hours before the event and will not receive points for the event.
3. All members must attend 60% of events held by the organization.
4. All members must attend at least one of the three planned service events each semester.

Section 3: Executive Board Membership Requirements

All Executive Board (E-Board) members must meet the following requirements:

1. All E-board members must attend weekly general body member meetings and E-board meetings as set out by the points system. If you cannot attend, you must notify the President, Vice President, and/or advisor.
 - a. There will be a 10-minute grace period for being late for a meeting. If you are expected to be late, then you must contact the President/Vice-President within 24 hours of the meeting. If this is consistent, then an unexcused absence may be given out.
2. All E-Board members must attend 80% of events held by the organization.
3. All E-Board members must attend at least two of the three planned service events each semester.
4. All E-Board members **must** attend each bi-weekly one-on-one with the TigerLive advisor. If you cannot attend this meeting, **you must reschedule within 24 hours.**
 - a. *Failure to reschedule and attend one-on-one meetings may result in possible removal from the position by TigerLive's removal process.*

Section 4: Membership Violations

The process for handling violations will be as follows:

- Any breach of the member contract is grounds for immediate revocation of membership pending a two-thirds majority by the Tigerlive Entertainment Executive

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Board. The violating member will be notified by the Vice-President if a general body member or the President, or the President if an executive board member, within 48 hours of the violation coming to the attention of the Board.

- Any member who does not complete the membership requirements for a semester is ineligible for membership the following semester **unless extenuating circumstances apply**. The member may reapply for membership the following semester, following this disciplinary period.
- Probation for a semester with a review committee:
 - If a General Body member, then Vice President, President, and Advisor.
 - If an Executive Board member, then the President and Advisor.
 - If the President, then Vice President and Advisor.

Section 5: Membership Deferment

The two different types of memberships are as follows: Executive Board and Committees

1. The Executive Board Members consist of the following people: the **President, Vice President, Director of Marketing, Director of Social and Community Events, and Director of Recreational and Competitive Events**
2. General Body Member

Section 6: Activity Status Deferment

In addition to membership, there is a status deferment based on whether you are a full-time student or have a co-op or internship. The statuses are as follows:

1. Active Status: You are a full-time student who can meet all membership requirements.
2. Active Co-op/Internship Status: You are a full member, but are limited in your capabilities to complete all membership requirements due to your co-op/internship.

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Section 7: Applying for Active Co-Op/Internship Status

If a general body or executive board member will have an internship or co-op, it is the responsibility of that member to do the following.

Paragraph 1: Applying as a General Body Member

General Body members must inform the Vice President before the internship or co-op has begun. Once informed, the points requirements will drop to 60% of all available points. In addition, you must attend at least one shift for all signature events. If a General Body member is unable to attend all signature events, a meeting with the Vice President will be held to discuss why. Following the meeting, a written action plan outlining the attendance requirements will be prepared. This plan will be documented in Teams. From there, the member will be placed on Active Co-op-Internship status for the duration of the co-op/internship communicated to the Vice President.

Paragraph 2: Applying as an Executive Board Member

Executive Board members must inform the President before the internship or co-op has begun (If the President is applying, then the Vice President and the TLE Advisor). From there, a formal meeting will be held with the applying Executive Board member, the President, and the TLE Advisor (Vice President, President, and the TLE Advisor if the President). An action plan will be made to review all position requirements and how they will be executed while on active co-op/internship status. In addition, the point percentage will drop to as low as 60% (based on the action plan). Once made, the plan will be signed by the President, the applying Executive Board member, and the TLE advisor (Vice-President, President, and the TLE advisor if the President). This plan will be documented in Teams. From there, the member will be placed on Active Co-op-Internship status for the duration of the action plan.

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Article IV: Point System Administration

Section 1: Introduction and Framework

A standardized Point Sheet shall be maintained and distributed via the organization's primary communication platform (e.g., Microsoft Teams) at the commencement of each semester. The sheet shall be categorized by **Meetings, Tabling, Movie Nights, and General Events**, with signature events clearly highlighted for recognition.

Section 2: Development and Deadline

- **Estimations:** Event Leads must submit point and shift estimates for their respective events one week prior to the first General Body Meeting (GBM).
- **Finalization:** The finalized Point Sheet must be presented to the membership during the first General Body meeting of the semester to ensure clear expectations.
- **Locking:** Following the initial presentation, the sheet shall be locked. Edit access is restricted exclusively to the President and Vice President.

Section 3: Record Keeping and Tracking

- **Executive Data:** The President is responsible for the entry and oversight of Executive Board points.
- **General Body Data:** The Vice President is responsible for the entry and oversight of General Body and Co-Op points.
- **Reporting:** The Main Sheet shall utilize automated formulas and conditional formatting to provide real-time tracking of points earned, points remaining, and benchmark progress (e.g., cells highlighting green upon reaching 50% completion).

Article V: Governance Structure

Section 1: Executive Board Positions

The Executive Board consists of the following positions: **President, Vice President, Director of Signature Events, Director of Finance, Director of Marketing, Director of Social and Community Events, and Director of Activities and Recreational Events.**

Section 2: Committees

Committees can be formed by any executive board member. The board member must first receive the President's approval before the committee can be formed. Committees may be formed to handle specific events, marketing, or tasks that require a team of 2 or more to complete.

Section 3: Executive Board Position Responsibilities

President:

- Represent TigerLive Entertainment in outside relations with campus organizations, companies, etc.
- Craft agenda and facilitate weekly Executive Board meetings
- Ensure that membership requirements for the Executive Board are met and lead the procedures laid out in the constitution if the requirements are not met. In addition, reward and review members of the TigerLive Entertainment board when necessary
- Organize the participation of the TigerLive Entertainment Board in national and regional conferences and institutes
- Serve as the official liaison between the TigerLive Entertainment Board and the staff advisor(s)
- Create ad hoc committees as deemed necessary by the Executive Board
- Provide support to the Executive Board and organizations by attending and supporting TigerLive Entertainment events
- Gather and organize documents and assist with the transition of leadership
 - Educate the TigerLive Entertainment Board on office rules, including, but not limited to, email etiquette, phone etiquette, and professionalism

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- Maintain the cleanliness and organization of the TigerLive Entertainment office and delegate tidying responsibilities to members
- Present to the Student Funding Board with assistance from the Director of Finance in the Spring semester for our new academic year budget
- Check the TigerLive email daily
- In charge of routing collaboration requests to other Executive Members
- Coordinate TigerLive Week
- Handles Administrative tasks such as golf cart maintenance, organization registration, Tiger Prowl registration
- Attend bi-weekly 1:1s with TigerLive Entertainment advisor
- Plan and lead monthly 1:1s with all Executive Board members

Vice President:

- Assume the duties of the President in their absence
- Craft an agenda and facilitate the TigerLive Entertainment general body meetings
- Organize information sessions at the beginning of each semester
- Provide support to the Executive Board and organization by attending and supporting TigerLive Entertainment events
- Organize and continually update the TigerLive Entertainment member database in Tiger Quest, including the membership listserv
- Work with the President to motivate and reward the TigerLive Entertainment general body members
- Ensure that the General Body's membership requirements are met, and follow the procedures outlined in the constitution if they are not. In addition, reward and review members of the TigerLive Entertainment board when necessary
- Keep detailed minutes of Executive Board Meetings and upload them into the Teams folder.
- Plan and run all TigerLive Excursions, the TigerLive Concert, and
- Work with the President to ensure the organization runs smoothly
- Attend bi-weekly 1:1s with TigerLive Entertainment advisor

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Director of Finance:

- Collect and file all programming-related financial paperwork and spreadsheets
- Oversee all financial matters and ensure that all expenditures are in accordance with relevant policies and procedures and are in the best interest of the organization and Clemson undergraduate student body.
- Be the Treasurer of TigerLive Entertainment
- Keep a record of ALL allocations and expenditures of TigerLive Entertainment
- Each month, reconcile and present to the Executive Board where the organization currently is within our finances
- Provide support to the Executive Board and organizations by attending and supporting TigerLive Entertainment events
- Prepare the annual TigerLive Entertainment Program Budget and advise the TigerLive Entertainment Board of needs or opportunities to reallocate funds within the budget
- Assist the President in presenting to the Student Funding Board in the Spring semester for our new academic year budget
- Only run events that handle fundraising and sponsorship with the advisor; they are not required to run any other events outside that scope
- Attend bi-weekly 1:1s with TigerLive Entertainment advisor

Director of Marketing:

- Provide final approval on the marketing plans for all social media platforms and websites.
- Provide support to the Executive Board and organization by attending and supporting TigerLive Events.
- Approve ALL advertising in conjunction with the advisor before it is put into production.
- Update and continuously monitor the TigerLive Entertainment website and social media platforms
- Work with vendors and the Executive Board to come up with different swag items or promotional items for events
- Only run tabling events; they are not required to run any other events outside that scope
- Attend bi-weekly 1:1s with the TigerLive Entertainment advisor

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Director of Signature Events:

- Oversee the planning and organizing of signature events (refer to Article 6, Section 3) with the exclusion of TigerLive Week, Concerts/live music performances, and Excursions
- Strengthen ties within the greater Clemson community by hosting and supporting events attended by the larger community.
- Provide support to the Executive Board and organization by attending and supporting TigerLive Entertainment events.
- Attend bi-weekly 1:1s with TigerLive Entertainment advisor

Director of Social and Community Events:

- Oversee the planning and organizing of social and community events (refer to Article 6, Section 4)
- Strengthen ties within the greater Clemson community by hosting and supporting events attended by the larger community.
- Provide support to the Executive Board and organization by attending and supporting TigerLive Entertainment events.
- Attend bi-weekly 1:1s with TigerLive Entertainment advisor

Director of Activities and Recreational Events:

- Oversee the planning and organizing of activities and recreational events (refer to Article 6, Section 5)
- Strengthen ties within the greater Clemson community by hosting and supporting events attended by the larger community.
- Can create and oversee a committee as needed at their discretion
- Provide support to the Executive Board and organization by attending and supporting TigerLive Entertainment events.
- Attend bi-weekly 1:1s with TigerLive Entertainment advisor

Section 4: Addition of Directors/Assistant Directors

The creation of a new position will follow the following process:

- Under the consideration of the advisor, the Executive Board may find a need for a new Director.

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- Before voting on whether to create the new position, the role of that Director is to be dictated by the President. If a new position is created, the roles of that position are to be dictated by the President along with the Director under which that position will be working.
- Once the role for the new position has been created, the board votes on whether to make the position, with a two-thirds majority required for approval.
- The election or interview for the new position will occur at the end of the semester.
- For Assistant Directors, these positions are not executive board positions (unless voted otherwise by the executive board). The process is as follows:
 - An executive member presents their candidate to the executive board
 - A majority vote by the executive board must approve the candidate for them to be placed as an assistant director
 - The assistant director will assume their position until the new election cycle of the executive board.

Section 5: Removal from Position

If at any point the TigerLive Entertainment Board decides a Director, Assistant Director, or any other position, including the President, is not adequately fulfilling their duties, the process for removal is as follows:

- A member must submit their request through an advisor, providing their advisor with the reason they have come to this decision.
- The advisor and the President will then meet with the Executive Board member who has been flagged for removal and explain the situation. If the President is in question, the meeting will be held only with the advisor. The board member will work with the advisor on how to fix the issues and will have three weeks to do so.
- If, in three weeks, there are no signs of improvement, the issue will be brought to the entire board by the advisor, who will give the reason for potential removal.
- In this Board meeting, the member in question will be allowed to speak on their behalf briefly. If any one of the board members wants to speak after them, they can. At no point can either party interrupt or speak during the other party's reasoning.
- After the discussion is over, every board member votes on whether to remove the board member in question by submitting the vote on paper. The advisor then counts

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the ballots with the Vice President, assuming they are not the board member in question. If the Vice President is in question, the President will assist the advisor in counting the votes.

- Any board member will be removed from office by a three-fourths ($\frac{3}{4}$) vote of the board.
- If the executive member is voted out of office, then they will become a general body member unless otherwise specified in the vote to remove the executive board member.

Section 6: Filling Vacancies

In the event of any vacancy of a board member, the executive board shall determine by a majority vote (50% or greater) whether the vacancy should be filled. Any eligible member may nominate themselves or another eligible member for candidacy.

In the event of any vacancy of a committee director, the tasks will be split by the executive board until the position is filled. The tasks will be distributed by the executive board with the oversight of the President.

In the event of any vacancy of a committee director, the board shall determine by a majority vote (50% or greater) whether the vacancy should be filled. Vacancies shall be filled by an interim selection process as determined by the President. The selection will then be subject to a majority vote of approval by the Executive Board.

Article V: Elections and Appointments

Section 1: Executive Board Election Process

Candidates for Executive Board positions must have served as general body members for at least one semester—applications open in February, followed by interviews with the advisor and current board members.

Section 2: Filling Vacancies

If a board position becomes vacant, the Executive Board will determine whether to fill it through a special election or an interim selection process. The process is as follows:

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1. The executive board candidate must express interest to an executive member
2. The executive member must meet with the executive board candidate to go over expectations for the position they are interested in filling
3. During an Executive Board meeting, the candidate will be introduced to the board and will vote on whether to accept or deny their appointment.

Section 3: Executive Board Transitioning

TigerLive Entertainment shall begin its official officer transition period on **April 1st** of each academic year. This period will extend through the **last day of classes in the Spring semester**, at which point the newly elected Executive Board will assume complete duties.

Each outgoing officer is required to complete a **Transition Document** detailing their position's responsibilities, key events, essential contacts, project timelines, login credentials (if applicable), and advice for success in the role. This document must be submitted to the Executive Board and archived in the organization's shared drive.

In addition, **each outgoing officer must conduct at least one dedicated one-on-one transition meeting** with their incoming counterpart. This meeting is intended to walk through the Transition Document, provide deeper insight into the role, and allow space for questions to ensure the incoming officer is fully prepared to take on their responsibilities.

This structured transition ensures leadership continuity, accountability, and long-term success for TigerLive Entertainment.

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Article VI: Meetings and Events

Section 1: Meeting Structure

The general body shall meet at the decision of the current board; however, it shall be at least bi-weekly and led by the President and Vice President. Executive Board meetings occur weekly, and committee meetings occur as needed.

Section 2: Event Planning

TigerLive Entertainment organizes events through collaboration between the Executive Board and members. Alcohol-related events must comply with University policies. Members are prohibited from participating in competitions that require questioning to avoid conflicts of interest.

Section 3: Signature Events

Signature events include the following:

- Moonlight Breakfast - Conducted on the last Friday of each semester
- Excursions – once a semester
- TigerGala – every fall Semester
- Movie Nights – Once every two weeks from the beginning to the end of the semester
- Annual Carnival – During TigerLive Week
- Concerts - at least one per year
- TigerLive Week - Spring Semester

Signature events can be added or removed with a 2/3 majority vote of the executive board.

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Section 4: Social and Community Events

Definition: Social and Community Events are organized occasions, gatherings, or activities designed to bring participants together in a structured setting for the purposes of interaction, celebration, inclusivity, education, or community involvement. These events aim to bring people together in a relaxed and welcoming environment, encouraging friendships, and community engagement.

Examples (Not required to do):

- Silent Disco
- Barnyard Bash
- Paint and Sip
- Trivia Night
- Comedy Shows

Section 5: Activities and Recreational Events

Definition: Activities and Recreational Events shall refer to organized programs, competitions, or gatherings that promote participation, physical or mental engagement, and enjoyment through recreational, athletic, or skill-based activities.

Examples (Not required to do):

- Tournaments
- Lip-Sync Battles
- Dance Battles
- Mini Golf
- Scavenger Hunt
- Plate Smash

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Article VII: Collaborations

Section 1: Introduction

TigerLive Entertainment is committed to creating dynamic, engaging events for the Clemson University community. To maintain the integrity of our organization and ensure fair, safe, and well-managed collaborations, we have established this policy to guide partnerships with other student organizations and external entities. This policy outlines the expectations, responsibilities, and procedures required for successful event collaborations while ensuring compliance with Clemson University policies and risk management requirements.

Section 2: General Guidelines for Collaborations

- Partner organizations must contribute resources (financial, promotional, logistical, etc.) to the event. TigerLive does not sponsor events. TigerLive only collaborates with shared responsibility.
- TigerLive Entertainment welcomes collaboration opportunities with student organizations, provided they align with our mission and adhere to Clemson University policies.
- All collaborations must be approved by the executive board and adhere to Clemson University guidelines for student organizations.
- A Memorandum of Understanding (MOU), after approval by the board (see Article VII, Section 4), must be prepared and signed by a TigerLive executive board member, the Director of Finance, and the partnering organization(s) for each event.
 - If the event's cost is over \$5,000, the MOU must be signed by the TigerLive Advisor to be valid.

Section 3: State Procurement Compliance

- As a Designated Student Organization (DSO), TigerLive must adhere to South Carolina state procurement policies when making purchases.
- Purchases must be made through state-approved vendors whenever possible to ensure compliance and efficiency.
- If an external vendor is required, the procurement process is more complex and may involve additional approvals, contracts, and extended timelines.

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- All purchases must be approved through the appropriate University financial channels before execution.
- Organizations collaborating with TigerLive should be aware of these requirements, as procurement restrictions may impact event planning and execution timelines.

Section 4: Collaboration Approval Process

- Any proposed collaboration must be presented during an executive board meeting.
- The proposal must receive a majority vote under a quorum for approval.
- The general body and executive board members can propose event collaborations. Still, they must follow the proper channels for collaboration approval, including submitting a written proposal outlining the event scope, resource/financial allocation, and expected outcomes.

Section 5: Pre-Event & Post-Event Meeting Standards

- A pre-event meeting must be conducted between TigerLive and collaborating organizations to finalize logistics, responsibilities, and compliance with Clemson University policies.
- A post-event meeting is required to review event outcomes, address any concerns, and discuss improvements for future collaborations.

Section 6: Liability & Risk Management

- Events must comply with Clemson University's risk management policies.
- If an event is open to non-University students or the public, it must be approved by Risk Management and Campus Reservations & Events (CRE).
- Events involving minors are strictly prohibited due to liability concerns. As a Designated Student Organization (DSO), TigerLive is tied to Clemson University guidelines, rules, and procedures, unlike Independent Student Organizations (ISO), which have different liabilities.
- If a collaboration includes non-university attendees, additional waivers, insurance considerations, and approvals from Clemson University Police Department (CUPD), Clemson University Fire Department (CUFD), and the Office of Risk Management may be required.

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Section 7: Event Responsibility & Contributions

- Partner organizations must take an active role in planning and executing events.
- Financial responsibility must be shared, and if an event is outdoors or requires additional resources, costs will increase.
- Each organization involved must provide at least one representative per major event function (e.g., food service, logistics, setup, teardown, etc.). Members may rotate responsibilities to allow all attendees to enjoy the event.

Section 8: Marketing & Branding

- All marketing materials must include both organizations' logos and be approved by TigerLive's Director of Marketing and the partner organization before publication.
- Any promotional efforts must be agreed upon in advance to ensure consistent messaging and brand representation.

Section 9: Final Authority

- The TigerLive Executive Board has the final say in all collaborative decisions.
- If any conflicts arise, they will be handled through internal review and, if necessary, escalated to Clemson University administration.

Article VIII: Code of Conduct and Disciplinary Process

Section 1: Introduction

TigerLive Entertainment (hereinafter referred to as "TLE" or "TigerLive") is committed to upholding a safe, inclusive, and respectful environment for all members, advisors, and affiliates. This Code of Conduct (hereinafter referred to as the "Code") establishes binding behavioral expectations for members and prescribes detailed procedures for the resolution of alleged violations. Adherence to this Code is a condition of membership in TLE. All TLE members are expected to follow Clemson University's (hereinafter referred to as the "University") Student Code of Conduct at all times. Any violation of the University's Student Code of Conduct will also be handled by the University's Office of Community and Ethical Standards (hereinafter referred to as "OCES") and may be subject to the TLE conduct violation process if the violation involves or impacts TLE activities, operations, or members.

Section 2: TigerLive Entertainment Member Expectations

A. Conduct Standards

- a. All members of TLE are expected to:
 - i. Foster a collaborative, respectful, and inclusive environment.
 - ii. Maintain a positive attitude and professionalism at all TLE-related events.
 - iii. Refrain from behaviors that may harm or disrupt TLE operations or negatively impact the organization's reputation.
 - iv. Avoid the use of illegal substances or alcohol at TLE events unless explicitly permitted under University policies. All interactions with Vendors and artists/performers must be professional and respectful.
 - v. Uphold all University and TLE safety rules and procedures.

B. Prohibited Conduct

- a. The following actions are strictly prohibited and may result in disciplinary action:
 - i. Harassment, discrimination, or bullying of any kind, including verbal, physical, or electronic misconduct (cyberbullying).
 - ii. Theft, damage, or unauthorized use of TLE or University property.

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- iii. Behavior unbecoming of a member, including any action that disrupts the organization's operations or reputation.
- iv. Violations of the University's Student Code of Conduct.

Section 3: Membership Violations and Disciplinary Procedures

A. Reporting Violations

- a. Violations of the Code must be reported in writing to the Vice President for General Body Members or President for Executive Members.
- b. Reports should include detailed descriptions of the alleged violation, including dates, times, and involved parties.

B. Notification of Allegation

- a. The accused member will receive written notice of the alleged violation within 48 hours of the report being filed.
- b. The notice will include details of the allegation, a copy of the Code of Conduct, and instructions for submitting a response.

C. Disciplinary Process

- a. First Offense: The member will receive a written warning from the President if an Executive Board member or the Vice President. The warning must be acknowledged in writing within 48 hours.
- b. Second Offense: The member will meet with the TLE advisor and the President to discuss the pattern of violations.
- c. Serious Violations or Third Offense: A formal hearing will be convened.
 - i. The hearing will be conducted by a Conduct Review Panel, consisting of the TLE advisor, two Executive Board members not involved in the incident, and one neutral University staff member.
 - ii. The accused members will have the opportunity to present their case, provide evidence, and call witnesses.
 - iii. After deliberation, the panel will issue a written decision and determine sanctions within 48 hours of the hearing.

D. Sanctions

- a. Sanctions may include, but are not limited to:
 - i. Verbal or written warnings.

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- ii. Required training or community service. (required to earn additional community service points)
 - iii. Suspension of membership privileges for a defined period.
 - iv. Permanent removal from TLE membership.
- E. Appeals Process
- a. Appeals must be submitted in writing to the TLE advisor within five (5) business days of the sanction being issued.
 - b. Only one appeal may be made.
 - c. Appeals will be reviewed by an Appeals Committee consisting of two Executive Board members and one advisor not involved in the original hearing.
 - d. An appeal overturn will require a 3/4ths majority vote of the committee
 - e. The Appeals Committee's decision will be final and binding.

Section 4: Confidentiality and Record Keeping

- A. All disciplinary matters will remain confidential, and the TLE advisor will securely maintain records.
- B. Only individuals directly involved in the process will have access to relevant information.

Section 5: Acknowledgment and Acceptance

- A. All members of TLE must sign an acknowledgment form affirming their understanding and acceptance of this Code as a condition of membership.
- B. Failure to sign the acknowledgment form will result in ineligibility for membership.

Section 6: Accountability Model

To ensure a consistent and transparent disciplinary process, the TigerLive Entertainment Accountability model (Document: TLED-1) is established as a navigation tool to understand the consequences of not fulfilling a role duty, breaking the TigerLive Entertainment Code of Conduct or Clemson University Student Code of Conduct, and anything else covered in the TigerLive Entertainment constitution. This document is the official process for administering the conduct/disciplinary process.

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Amended on February 2, 2026

Section 7: Amendments and Ratification

- A. Amendments to this Code must be approved by a two-thirds (2/3) majority of the TLE Executive Board and the advisor. This Code of Conduct was amended to the Constitution in executive session by unanimous vote on February 3, 2025.
- B. Ratified amendments will take effect immediately unless otherwise specified.

Adopted on February 5, 2020

Amended on February 2, 2026

Article IX: Amendments, Ratification, Voting, and Quorums

Section 1: Amendments and Ratification

Proposed amendments require a two-thirds majority vote of the Executive Board. Ratified amendments take effect immediately unless otherwise specified.

Section 2: Executive Board Quorum

A quorum for any Executive Board meeting shall consist of at least **50% plus one** ($\frac{1}{2} + 1$) of all currently active Executive Board members. No official business, including votes, decisions, or elections, may take place without a quorum.

Section 3: General Body Quorum

A quorum for any General Body meeting shall consist of at least **25% of the total active general body members** as recorded by the Vice President. Official organizational votes requiring general member input (e.g., certain elections, constitutional amendments requiring general approval) must meet this threshold.

Section 4: Voting Procedures

Unless otherwise specified in this Constitution:

- A **simple majority vote (more than 50%) of present members under quorum** is required for approval of motions, decisions, or appointments.
- A **two-thirds ($\frac{2}{3}$) vote of the total Executive Board** is required to:
 - Approve constitutional amendments
 - Create or dissolve Executive Board positions
- A **three-fourths ($\frac{3}{4}$) vote of the total Executive Board** is required for:
 - The removal of an Executive Board member from office
 - Overturning a formal conduct appeal or sanction

Section 5: Remote Participation

Members participating remotely via audio or video call shall count toward quorum and retain full voting rights, provided they are present for the entirety of the discussion on the matter being voted on.

Adopted on February 5, 2020

Amended on February 2, 2026

Article XI: Non-Discrimination & Anti-Harassment Notice and Policy

Section 1: Introduction

TigerLive is dedicated to creating an environment where all members, officers, and event participants feel valued, safe, and respected. We are committed to a policy of equal opportunity and strict non-discrimination. Accordingly, TigerLive shall not discriminate on the basis of race, color, religion, national origin, ancestry, sex, sexual orientation, gender identity or expression, age, disability, veteran status, or any other characteristic protected by university policy or federal and state law. Harassment of any kind is strictly prohibited and will not be tolerated within the organization. The Non-Discrimination & Anti-Harassment Notice and Policy below is from Clemson University and will be strictly followed by TigerLive Entertainment

Section 2: Purpose

This notice and policy of Non-Discrimination is intended to meet Clemson University's responsibilities under Titles VI and VII of the Civil Rights Act 1964, the Pregnancy Discrimination Act of 1978, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination in Employment Act of 1967, the Age Discrimination Act of 1975, the Vietnam Veterans Readjustment Assistance Act of 1974, the Genetic Information Nondiscrimination Act of 2008, the Violence Against Women Act, the SC Pregnancy Accommodations Act and applicable provisions of the South Carolina Human Affairs Law.

Section 3: Scope

This policy applies to all University students, applicants, employees, affiliates, and visitors.

Section 4: Policy Statement

Clemson prohibits discrimination, including harassment, of any applicant, employee, student, guest or visitor because of race, color, religion, sex, pregnancy (including childbirth, or related medical condition), national origin, age (40+), disability, protected veteran's status, genetic information, or any other personal characteristic protected under applicable federal or state law.

Adopted on February 5, 2020

Amended on February 2, 2026

Clemson University will respond promptly to all complaints of discrimination, harassment, or retaliation.

Any person, regardless of position or title, who is determined to have engaged in discrimination, harassment or retaliation as prohibited by this policy will be subject to prompt and appropriate corrective action, up to and including dismissal or termination from the University, or in the case of visitors, exclusion from University property and/or programs.

Clemson also prohibits retaliation against any person because the person filed a complaint of discrimination or because the person participated in any manner in the investigation and resolution of a complaint of discrimination or harassment.

Section 5: Definitions

Discrimination: treating a person or group of persons less advantageously than another person or group of persons because of one or more of the protected characteristics listed above. Discrimination can manifest itself in many forms, including denying or excluding a person or a group of persons from participation in or receiving the benefits of any program or activity of the University, including employment decisions, because of one or more of the protected characteristics specified above.

Harassment: is unwelcome verbal or physical conduct directed toward a person or group of persons motivated by a protected characteristic that is so severe, pervasive, or persistent, and objectively offensive that it unreasonably interferes with the person's educational performance, or in an employment setting, that it unreasonably interferes with the person's work performance or creates an intimidating or hostile work environment. Possible examples may include, but are not limited to, the following when they are part of a pattern of conduct that rises to the level of the standard set forth above: epithets, slurs, and jokes. Sexual harassment has its own definition (see below).

Sexual harassment: is a particular type of harassment including unwelcome verbal or physical conduct of a sexual nature and as further defined in the Policy and Procedures Related to Sexual Harassment and Sexual Violence. Possible examples may include, but are not limited to, unwelcome verbal or physical conduct of a sexual nature, sexual advances, requests for sexual favors, touching, jokes, comments, and sexual violence when such conduct constitutes prohibited conduct as defined in the Policy and Procedures Related to Sexual Harassment and Sexual Violence.

Adopted on February 5, 2020

Amended on February 2, 2026

Speech or conduct alone protected under state or federal law will not be the basis for disciplinary action.

Section 6: Additional Resources

[Reporting and Inquiry Contacts for Discrimination or Harassment](#)

[Policy and Procedures Related to Sexual Harassment and Sexual Violence](#)

[Procedures for Resolution of Discrimination/Harassment/Retaliation Complaints Against Employees](#)

[Student Code of Conduct](#)

[Discrimination, Harassment and/or Retaliation Incident Reporting Form](#)